



# ANELISE LEISHMAN






 Based in Bountiful, UT

 [anelise.ramsay@gmail.com](mailto:anelise.ramsay@gmail.com)




 [aneliseleishman.com](http://aneliseleishman.com)

 [linkedin.com/in/aneleish](https://www.linkedin.com/in/aneleish)


## SKILLS

-  Technical writing
-  Editing and proofreading
-  Video course production
-  Cross-functional teams
-  UX/UI principles


## AWARDS & FELLOWSHIPS

-  Women's Artistic Leadership Initiative Fellow
-  BYU College of Humanities Dean's List
-  Sudbury Foundation Atkinson Scholarship

## CERTIFICATIONS

-  AWS Certified Cloud Practitioner

## TEACHING

-  Ballet Instructor at Project Move, Centerville, UT (2021–Present)

## WORK EXPERIENCE

### Pluralsight

Technical Documentation Specialist II | Dec 2023–Present

- Improving user experience through documentation projects
- Writing and updating critical documentation in partnership with legal and privacy teams
- Creating self-serve solutions through video content

Technical Documentation Specialist | Jul 2021–Dec 2023

- Creating and maintaining Help Center documentation for Pluralsight Skills
- Coordinating with Product Managers, Marketing, and Support to prepare for product updates and releases
- Developed an audit process to keep articles updated

### AllenComm

Instructional Script Writer | 2020–2021

- Worked with instructional designers and SMEs to develop interactive online courses for corporate clients

### CFAC External Relations

Editorial Team Writer | 2020

- Wrote articles for BYU's College of Fine Arts
- Collaborated with social, web, and photo/design teams to seek out and promote newsworthy stories
- Helped train a new team of writers remotely

### BYU Office of Information Technology

Technical Writer | 2019–2020

- Wrote and edited video scripts, web copy, knowledge base articles, and documentation for developers
- Worked closely with UX/UI team to carry out user testing

### Intuitive IT Solutions

Administrative Assistant | 2017–2018

- Support Team co-leader and Hiring Manager
- Developed training for field technicians
- Wrote help articles and internal policies and procedures

## EDUCATION

### Brigham Young University

Bachelor of Arts in English | 2014–2020

- Writing Fellow and 2019 English Symposium intern
- Minor in Ballet; Theatre Ballet company member